



EXCEL REGISTRATION INFORMATION FOR 2021-2022:

EARLY REGISTRATION

In order to be eligible for Early registration, families must have children enrolled in a 2020-21 EXCEL program as of April 23rd, 2021.

***Please note:** Siblings of 2020-21 EXCEL participants who will be starting school in September 2021 are eligible to be enrolled during the Early Registration Period. Pre-primary siblings are eligible for registration at EXCEL schools where all Pre-primary classes are on site.*

Early Registration for the EXCEL 2021-22 Program is divided into three Units as follows:

Unit #2 - April 27th (8am) to April 28th (7:59am)

EXCEL Unit #2 Schools: BLT Jr., BLT Sr., Burton Ettinger, Elizabeth Sutherland, Hammonds Plains, J.W. MacLeod, Fleming Tower, Kingswood, Le Marchant-St. Thomas, Oxford, Saint Mary's, Sambro, Shatford, Sir Charles Tupper, Springvale, St. Joseph's - Alexander McKay, St. Margaret's Bay, St. Stephen's, Tantallon Jr., Tantallon Sr., Westmount and William King

All Units – April 29th (8am) to April 30th (4pm) (Early Registration Only)

Using the most **updated version** of your web browser, please visit <https://ca.ezchildtrack.com/excel/parent> on a device larger than a cell phone. While larger devices are more user-friendly, the application can be completed on tablets and smartphones that can be **switched to desktop version**. Once you have reached the Parent Portal landing page, please enter your email address and password in the “Returning Parents Sign In” icon to access your account. If you do not remember your password or have not visited the parent portal, please click on the Sign Up button in the “Existing Parents Sign Up” icon and enter your Registered Email Address to receive a temporary password. Please do this prior to the Early Registration period to avoid a delay in the application process. If you cannot remember your Registered Email Address, please contact your Unit Registrar:

Gail Hartling: 902-464-2000 ext. 2236; excel@hrce.ca

Kimberly Lozon: 902-464-2000 ext. 2787; excelregistrar@hrce.ca

GENERAL REGISTRATION

General Registration for the EXCEL 2021-22 Program is divided into three Units as follows:

May 4th at 8:00 am - Unit 2: BLT Jr., BLT Sr., Burton Ettinger, Elizabeth Sutherland, Hammonds Plains, Harrietsfield, J.W. MacLeod, Fleming Tower, Kingswood, Le Marchant-St. Thomas, Oxford, Saint Mary's, Sambro, Shatford, Sir Charles Tupper, Springvale, St. Joseph's - Alexander McKay, St. Margaret's Bay, St. Stephen's, Tantallon Jr., Tantallon Sr., Westmount and William King

May 6th at 8am onward – All Units

Please note: Pre-primary students are eligible for registration at EXCEL schools where all Pre-primary classes are on site.

Using the most **updated version** of your web browser, please visit <https://ca.ezchildtrack.com/excel/parent> on a device larger than a cell phone. While larger devices are more user-friendly, the application can be completed on tablets and smartphones that can be **switched to desktop version**. Once you have reached the Parent Portal landing page, click on the Register button in the “New Parents Open Account” icon to complete the online application.

As in previous years, families may only submit an EXCEL application for the school in which their child(ren) is registered for 2021-22. Applications are processed based on the date and time they are received.

Detailed information on the registration process and online application instructions will be available on the EXCEL Registration page of the HRCE website (https://www.hrce.ca/excel_registration) in the coming weeks.